



Rajasthan State Seeds Corporation Ltd

Pant Krishi Bhawan, Janpath, Jaipur-302005

CIN-U75132RJ1978SGC001781

www.rajseeds.org

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No F6 () Mktg/Availability 2017-18/34972

Dated: 22.2.18

EOI for Registration as Producer Supplier of Seeds

Rajasthan State Seeds Corporation Ltd. invites offer from original producers or their duly authorized agents for Empanelment/ Registration of Registered Producer Supplier of fresh certified and T/L seed of Cereal/Pulses/Oilseeds/Fodder/Green Manure/Fiber / Vegetable Seed/Horticultural Seed.

Forms are available during office hours at given address of RSSCL. Forms can also be downloaded from the website www.rajseeds.org/ www.krishi.rajasthan.gov.in. Form fees is Rs. 5900/- .The last date of offer submission is up to 03.00 PM on 26.03.2018.

UBN SDS


(Sushma Arora)
Managing Director



RAJASTHAN STATE SEEDS CORPORATION LIMITED

Pant Krishi Bhawan, Janpath, Jaipur

Ph. 0141&2227665, 2227514 Fax No. 2227147 E-mail rajseedsmktg@gmail.com

CIN-U75132RJ1978SGC00178

www.rajseeds.org

Empanelment/Registration by Pre-qualification process

1. To augment its production quantity RSSC is looking for Producer/ Suppliers having capability of Production and Supply of Certified or Truthfully Labelled Seeds of Cereals, Pulses, Oilseeds, Fodder, Fibre, Green manure, and Vegetable Seeds and Horticultural seeds on "As per Requirement Basis" and invites applications from reputed Producer/Suppliers or their authorized agents in the state to submit their Expression of Interest (EIO) to register as Producer Suppliers dealing in above mentioned crop seeds. Producer/ Suppliers satisfying Eligibility criteria as below and having experience in supply of Crop seeds may respond. In case of authorised agent applying for registration/empanelment, the informations pertaining to the Principal producer/Supplier should also be mentioned along with that of the Authorised agent in relevant columns and the terms and conditions should be countersigned by the authorised signatory of Principal Producer/ Supplier.
2. **Terms and Conditions for Registration of Producer suppliers :**
 - 2.1 **Eligibility:** The Producer/ Supplier /Authorised agent should be having valid seed license and be a Company either Private or public registered under the Companies Act-2013 (earlier 1956) with the Registrar of Companies (RoC), Sole Proprietorship firm or Partnership firm registered with the Registrar of firm (RoF), State level Co-operative/Multi-State level Co-operative registered under the respective State Co-operatives Act and Central Co-operative Act respectively. It should be in possession of following-
 - 2.2 **Experience:** The Producer/ Supplier/Agent should have valid seed license and minimum 2 years experience in dealing with supply of Crop seeds to Central/State Govt. and Central/State Agencies for which he/she is interested.
 - 2.3 **Turnover:** The Producer Supplier should have a minimum annual average turnover of Rs. 100.00 Crores in any of the past 2 years from the sale of seeds applying for Registration.
 - 2.4 **Certification for Non-Blacklisted:** The Producer Supplier or any Director of the Company or Partner of the firm should not have been debarred/ blacklisted by any Govt. (State or Central) agency, any State Seed Certification Agency or State Seed Corporation including RSSC during the last 3 years. Certificate in this regard should be submitted as per annexure-A.

2.5 The tenderer should be the original seed producer or his duly authorized agent having valid seed license. The original seed producer or his authorized agent can (only after producing authorization letter from the principal On 100/- Rs. Non judicial stamp) participate in the Registration process.

3. Documents to be submitted by Producer Suppliers:

S.No.	Document	Submission	Authority
1	Seed License	Mandatory	As per The Seed (Control) Order, 1983
2	Seed Processing Plant Registration No.	Mandatory If original seed producer	Seed Certification Agency
3	Seed Producers Registration Certificate No.	If applicable	Seed Certification Agency
4	TIN (Tax Information Network)		
	a. PAN (Permanent Account Number)	Mandatory	As per Income Tax Act, 1961
	b. TAN (Tax Deduction & Cancellation Number)	If applicable	As per Income Tax Act, 1961
5	GST Registration	Mandatory	As per GST Act, 2017
6	Certificate of Registration		
	a. For Sole Proprietary Firm		From Registrar of Firms
	b. For Partnership firm (Partnership Deed to be furnished)		From Registrar of Firms
	c. For Private and Public Ltd. Companies. (Articles of Association or Certificate of Incorporation and commencement of business or Memorandum of Understanding to be submitted)		From Registrar of companies
	d. For State Level Co-operative (Bye-Laws to be furnished)		Form Registrar of Co-op Societies of respective State Government
	e. For Multi-State Co-operatives (Bye- Laws to be furnished)		Form Registrar of Co-op Societies, GOI.
	h. Farmer Producer Organizations		From State/Central SFAC Authorized Authority.
7	a. Shop/Commercial Establishment License/Registration Certificate	Mandatory	As per Shop & Establishment Act of respective State Govt.
	b. In case of Shops/Commercial Establishment at Village Level		Certificate from Village gram Panchayat signed by official Gram Sevek only

8	Shop and Godown ownership Property Card/Lease/Rental Agreement (As may be the case)	If possible. However full effort to be made	
9	Income Tax Returns (Latest for 2 years)	Mandatory	
10	Annual Balance Sheet (Latest for 2 years)	Mandatory	
11	Copy of aggregate supply orders each of Rs. 20.00 lakhs and above executed in the past 2 years with any Central/State Government Deptt., Agencies, PSU and Cooperatives	Mandatory	
12	Certificate from Purchasers for satisfactory execution of supply orders.	If available	
13	Certification that the Producer Supplier and Agent (if applicable) has not been black listed or debarred by any Central/State Govt. or Central/State Agencies on Stamp paper of Rs. 100/- attested by Notary	Mandatory	
14	Product list i.e. crop, variety and available class of seed	Mandatory	Variety wise characteristics and recommended area, season and yield data. Notification details for notified varieties of private origin should also be submitted.
15	Certificate of authorization from Principal Producer for supply to RSSC.	Mandatory for Authorised agent of suppliers	From Principal Producer/Supplier

4. Application and Registration Fees :

The following amount shall be payable toward application and registration

Rs. 5000/- (Rs. Five Thousands Only) + GST (Application fees & Registration fees Non Refundable)	By D.D. In favour of RSSCL payable at Jaipur.
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- 4.1 The above fees will be applicable to all the categories of Producer/ Supplier including MSME and NSIC.
- 4.2 Failure to produce the documents as necessary proof along with the Application and Registration fee while submission of request for Registration of Producer supplier proposal shall render the applicant ineligible for Registration.
- 4.3 The Producer Supplier should not provide any financial proposal with the response to this EOI.
- 4.4 After scrutiny of the applications, successful applicants will have to deposit Rs. 50,000/- as security deposit which will be refunded on termination of the contract/registration without any interest. Breach of contract makes it liable for forfeiture.

5. Scope of Registration of Producer/ Suppliers:

- 5.1 Registration would be for supply of Crop seeds of different varieties as per requirement from time to time. However, no fix quantity is ensured.
- 5.2 Registration would be for one year from the date of finalisation of registration subject to annual renewal after satisfactory performance during the year.
- 5.3 Generally, financial bids will be invited with a notice period of 10 days from all successful registered producer suppliers of the category for the Crop/Varieties which are neither in production chain of RSSC nor available with RSSC in sufficient quantity and a demand for the same is in process/received. Preference will be given to certified seed over T/L seed in procurement/purchase. T/L of notified varieties shall have Preference over non notified varieties in purchase/procurement. Newly notified varieties shall be preferred over older notified varieties.
- 5.4 Individual bids will contain detailed terms and conditions, instructions, location details, Payment terms, Penalty for non supply/delayed supply and scope of work etc. The supplier will be responsible for the supply of certified seed/TL seed of varieties mentioned in tender form and quantities thereof as agreed, and will make available the certified seed/ TL seed or notified seed of those varieties as shall be mentioned in the supply order, from the fresh produce of last harvest season only.
- 5.5 RPSs while quoting the rates shall guarantee that no lower rates have been quoted by them anywhere in the operational area of RSSC.
- 5.6 The bids will be scrutinized by the RSSC purchase committee. In case of procurement of certified seed, Production area and quantity registered with SSCA will be verified to ensure procurement within technical limit. This may not be necessary for truthful labelled seeds.

- 5.7 Seeds will be procured by RSSC at the lowest price offered by RPS. Whenever for reasons for Marketability the Committee is of the opinion to negotiate the rate downwards it shall call upon L-1 party and complete negotiation.
- 5.8 Whenever L-1 party is unable to fulfill the quantity required by RSSC, the Committee may decide to give counter offer of the L-1 rate to other RPS's in the financial bids and fulfill the quantity on justifiable basis. RPS has to supply seeds at short notice as per the requirement of RSSC for different places.
- 5.9 The RPS should be well aware and should comply with requirements under The Seeds Act, 1996; The Seed Rules, 1968; The Essential Commodities Act, 1955; The seeds (Control) Order 1983; The Standards of weight and Measures Act 1976 and all the other statutory compliances. The RPS shall also comply with Legal requirements prescribed by concerned State for Supply of seeds. The RPS shall necessarily comply with Company Anti-Bribery Policy in operation and not involve itself or seek to involve others either directly or indirectly in any graft whatsoever. If observed or found to have indulged in any such practice RSSC shall blacklist such RPS and file criminal complaint against the RPS under appropriate Indian Law. In case of expiry of any of the Statuary licences required to carry out the Seed business, within the period of Registration, it is the sole responsibility of the RPS to get it renewed and submit the same to RSSC. Any loss occurred or incurred by RSSC due to non renewal of Statutory Licences shall be borne by RPS.
- 5.10 Supply of Truthfully Labelled Seeds: The supply being accepted from RPS for Truthful Labelled Seeds, seed lot samples shall be subjected to Quality Control Monitoring in RSSC's own laboratories to ensure that the seeds meet the Indian Minimum Seed Certification Standard-2013 (Without including Tolerance) and only such quantity shall be allowed for dispatch/acceptance which passes the testing of seeds in accordance. The said procedure shall not be necessary for certified seeds. However, Form I and Form II shall be taken from the RPS. In case of any complaint relating to quality of seed physical as well as genetic in nature, the RPS shall be solely responsible for same and shall bear any and all financial liability arising of it without RSSC having to face financial loss i.e. if payment is not received from RSSC's Client, the RPS shall not be entitled to equivalent payment from RSSC.
- 5.11 Supply of Certified Seeds: In case of certified seed supply, the dispatches/ acceptance shall be on the basis of SSCA Release Order (Without including Tolerance). All the documentation required for certification should be maintained by the RPS. In case of any complaint whatsoever at the field level, the RPS shall be solely responsible for same and shall bear bear any and all financial liability arising of it without RSSC having to face financial loss i.e. if payment is not received from RSSC's Client on account of any complaint, the RPS shall not be entitled to equivalent payment from RSSC.

- 5.12 The payment shall be released to RPS on submission of,
- i) Acknowledgement for receipt of material by Consignees of RSSC duly specifying quantity received. The Specific name of acknowledger should clearly appear on the acknowledgement below his signature. The acknowledgement should bear the Stamp and seal of the concerned consignee office.
 - ii) Copy of Form II (for certified seed) and RSSC QCL test report (Truthful labelled seed)
 - iii) After receipt of payment from client, if otherwise not exempted and in the ratio of payment received from the client.

Payment of entire lots quantity supplied but failed in sample test of STL and or GOT, shall not be made by RSSC and no claim for this shall be entertained.

- iv) Deductions made by the consignee on account of quality, short supply, failure to comply instructions etc. shall be passed on to RPS from his payment in full.
- V) The details of lot numbers with quantity of the seed supplied of each lot must be mentioned in challan/invoice/bill, otherwise supply may be rejected.

5.13 If required, the RPS should furnish the details of seed production of the quoted crop/variety and also facilitate the random checking of the same by RSSC.

5.14 The guarantee of physical purity, pathogenic purity, genetic purity and germination along with actual physical weight of the contents in the packet as per weight marked on the seed bag would be given by the supplier. In case of any complaint, the supplier would be responsible for making good the losses to the farmers and / or the Company (RSSCL).

5.15 The seed offered should meet the standards of MSCS and should be treated with standard and prescribed chemical. If offered seeds are not treated at the time of packing, a packet containing sufficient quantity of chemical as per recommended dose shall be kept inside each of seed packet to enable the farmers to treat the seeds before sowing. A pamphlet in Hindi giving warning about chemical and procedure to treat the seed should be kept inside seed packet along with sachet. A pamphlet about Package of Practices in Hindi should also be kept in packet. Failure in compliance of this clause is punishable by 25% reduction from payment bill of supplier. Even if one bag is found to be not treated or kept with the specified chemical in the seed container, entire lot supplied will be considered as non treated for penalty purpose.

5.16 Even if the seeds meet the certification standards, the Corporation reserves the right to reject the stock if the lot or part thereof, are discolored, lacking luster or on the grounds of admixture found by the supervisory staff of the Company or on grounds of poor quality grading and packing etc.. RSSC may send representative during processing and dispatch of the seeds to draw sample, if necessary, from time to time.

5.17 The supplier shall not change the committed quantities and committed varieties of Seed. RSSC has right to increase or decrease the quantity as per requirement.

- 5.18 No Supply would be made after the agreed cut off dates mentioned in the supply order. For the supply after cutoff date, extension in cutoff date will be obtained in writing from RSSC before expiry of cutoff date. However the supply after cutoff date, penalty up to 0.50% for every day of delay will be imposed.
- 5.19 RSSC may take all such actions to ascertain the stock availability with the suppliers as quoted. In case of not finding the offered quantity in possession of the suppliers, such offers are liable for rejection. In case of grading / processing due, the RPS will have to show the availability of quoted seed quantity, within a reasonable time during the validity period of the supply order failing which his SD shall be forfeited and order cancelled.
- 5.20 If the Supplier fails to supply the complete quantity of seeds within the time period specified, RSSC shall be entitled to:
- a. Arrange the unsupplied quantity from the open market / other seed producer at the risk and the cost of the Supplier.
 - b. Impose a penalty of up to 5 % on the Supplier for the unsupplied quantity, excluding sub-clause (a) above.
- 5.21 The Supplier shall be responsible for dispatch of the goods to FOR destination (RSSCL unit or other stations in Rajasthan State) as communicated by RSSC before dispatch.
- 5.22 The Supplier will supply the seed only in the required packing size.
- 5.23 For the quantity offered and ordered in packing of the supplier, the cost of packing material, secondary packing as per need shall be borne by Supplier and shall be inclusive in the rate quoted by supplier in his offer.
6. **Registration Procedure:**
The Producer Supplier for supply of seeds will be empanelled as per the following process:
- 6.1 Producer Supplier satisfying eligibility criteria for each crops/category will be short listed after due scrutiny of documents.
 - 6.2 RSSC reserves the right to accept or reject any or all EIO received in response to this advertisement without assigning any reason, whatsoever.
 - 6.3 On successful qualification the Producer Supplier will have to execute an MOU with RSSC within 15 days of receipt of communication to his eligibility & qualification from RSSC along with a security deposit of Rs.50000/-.

7. Termination of Registered Producer Supplier:

- 7.1 After completion of period of one year, either party may terminate the contract by giving 30 days notice to the other party, if not extended as per Clause no. 5.2. On expiry of the notice, the agreement shall stand cancelled but without prejudice to the rights of either parties against the other in respect of any matter or thing in existence. Prior to such cancellation, RSSC, however, reserves the right to terminate immediately the agreement without giving any notice as above in the event of contravention of any of the terms and conditions and/or submitting any false information.
- 7.2 RSSC retains the authority to blacklist or bar a RPS for a specified period of time from participating in its tendering process where the RSSC has authentic information that the RPS has been debarred/black listed from participating in the tender process by any public sector organisation or any other Govt. agencies etc. on ground of fraud or corruption or for some other reason which, in the opinion of the RSSC is not compatible with its procurement policy and ethical standards.
- 7.3 If the service provided by the RPS is found to be unsatisfactory or if at any time, it is found that the information provided for Registration or for any tender is false or if irregularities shown by the RPS when applying for the tenders, the RSSC reserves the right to remove such RPS from the empanelled list without giving any notice to the RPS in advance.
- 7.4 In the event of the RPS or any member of its firm is adjudicated insolvent or effect composition with his creditors ; The proprietor/partner of the individual concern/firm dies or partners of a partnership concern changes its composition or partnership is dissolved, the party has to inform about the changes and submit fresh document for Registration well in time.
- 7.5 The period of the Registration expires, unless it is renewed as per Clause 5.2.
- 7.6 In the event of termination of the contract for any reason, the RPS shall settle all the accounts of recoverable statement sent by RSSC, within seven days of receipt of the statement.
- 7.7 RPS will have no right to challenge cancellation of agreement made by the RSSC at its own without assigning any reason. Supplier has to stand and abide to the agreed terms and conditions.
- 7.8 The Registration of party will be terminated if there are repeated complaints regarding quality of seeds.

8. **Business Ethics:** RPS must follow the standard business practices while doing the business under this contract. In case, he or his representative has been found involved in such malpractices, directly approaching to RSSC'S customers without consent of RSSC, helping RSSC'S competitors in a tender/ procurement process where RSSC is a party, bribery, commission, gift or any other activity which is against the interest of RSSC the registration will be terminated with immediate effect and RSSC retains right to black-list the said RPS.
- 8.1 **Indemnity Clause:** The RPS shall at all times indemnify the corporation against all claims which may be made in respect of the said item for infringement of any right protected by patent, registration of design of trademark provided always that in event of any claim in respect of an alleged breach of a patent registered design or trademark being made against the corporation , the corporation shall notify to the RPS of the same and the RPS shall be bound, but at his own expenses, to conduct negotiation for settlement, prosecute any litigation that may arise there from. In the event of the corporation becoming liable to any amount on any aforesaid account, the RPS shall make good the amount so payable and the expenses incurred on that behalf.
9. **Appeal:** An appeal by the aggrieved RPs can be made in prescribed Performa and manner given in RTPP Act of Govt. of Rajasthan decision given by the appellant authority shall be binding on both the parties.
10. **Jurisdiction:** - Only the Courts at Jaipur may be approached to decide the dispute between the RPS and RSSC.
11. **Severability and waiver:-** If any provision of this agreement is or becomes, in whole or in part, invalid or enforceable if some part of that provision was deleted, that provision shall apply with such deletions as may be necessary to make it valid. If any Court of competent jurisdiction holds any of the provisions of this agreement unlawful or otherwise ineffective, the remainder of this agreement will remain in full force and the unlawful or otherwise ineffective provision will be substituted by a new provision reflecting the intent of the provision so substituted. Unless otherwise stated in the agreement, the failure to exercise or delay in exercising a right or remedy under this agreement shall not constitute a waiver of the right or remedy or a waiver of any other right or remedies, and no single or partial exercise of any right or remedy under this agreement shall prevent any further exercise of the right or remedy or the exercise of any other right or remedy.
12. **Conduct:** - By entering this agreement, the parties shall ensure that their business and activities are conducted in such a manner that the reputation, status and goodwill of each RPS and the corporation are in no way adversely affected or compromised.
13. **Notices:** - All correspondence and notices under this agreement shall be given in writing at the above mentioned addresses unless specified otherwise. In case of a change in address, the RPS shall notify in writing such changes.

14. **Amendment:** - RSSC reserves the right to amend or change terms and conditions in the Agreement of RPS upon giving due notice to them as and when required and the same will be binding upon the RPS.

15. **Force Majeure:-**

- a) Notwithstanding the provisions of Registration, the RPS shall not be liable for forfeiture of its Security Deposit, liquidation damages or termination for default, it and to the extent that, its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force majeure mentioned therein below.
- b) For purposes of this clause, "Force Majeure" means an event beyond the control of the RPS and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Corporation/Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, rain touched, lacking luster, damage during transportation, quarantine restrictions and freight embargoes.
- c) If a Force Majeure situation arises, the RPS shall promptly notify the Purchaser in writing of such conditions and the cause thereof within 48(forty eight) hours. Unless otherwise directed by the Purchaser in writing, the RPS shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

16. **Bid Document and Cost:-** EOI can be viewed and downloaded from www.rajseeds.org/www.krishi.rajasthan.gov.in Interested Producer suppliers may submit their offer on or beforeP.M. on..... along with an application fee of Rs. 5000/- plus GST in a sealed envelope to the head office of RSSC. The offer will be opened on same day at:00 PM. RSSC reserves the right to make any alteration/modification in offer format or scrap the offer at any stage without assigning any reason.

17. **Submission of bids:**

Last date of Submission of Documents:2018 at00 P.M
Opening Date of the Document :2018 at00 P.M

Date:

ADDRESS FOR SUBMISSION:

Signature of Applicant

Managing Director
Rajasthan State Seeds Corporation Ltd.
3rd Floor, Pant Krishi Bhawan,
Janpath, Jaipur-302005

Name and Address
of the applicant organization

On Stamp paper with notary attestation

To

ADDRESS FOR SUBMISSION:

Managing Director
Rajasthan State Seeds Corporation Ltd.
3rd Floor, Pant Krishi Bhawan,
Janpath, Jaipur-302005

Sub: Certificate for non black-listed/debarred by any Central/State Govt. or Central/State Agencies.

Sir,

I (Name & designation of Supplier firm) hereby declare that my firm any of its partners/Company or any its Directors have not been debarred/black-listed by any of the Govt. Department/Govt. Agencies where I had supplied the seeds during the last years as per information provided by me under point No. 8 of the Application form.

Thanking you,

Name
Designation
Name of the organization
Full address
Rubber stamp

Place

Dated



Rajasthan State Seeds Corporation Ltd.

Pant Krishi Bhawan, Jan Path, Jaipur - 302005

CIN-U75132RJ1978SGC001781, Website : www.rajseeds.org

Offer Document for Empanelment by pre
qualification process for
Cereal/Pulses/Oilseeds/Fodder/Green
Manure/Fiber/Vegetable Seed/ Horticultural Seed

Last Date of Submission of form :-AM on
Date of Opening of form :- PM on

Tender Fees: Rs. 5000/-
(GST Extra)

Phone: - 0141 - 2227147, 2227514, 227944, 2227651, 2227513
Fax: - 0141 -5105069 / 2227845
Email :- rajseedsmktg@gmail.com

EOI for Registration as Producer Supplier of Seeds

Form for empanelment/ Registration of Registered Producer Supplier of fresh certified and T/L seed of cereals, Pulses, Oilseeds, Fodder, Green Manure, Fiber and Vegetable seeds supplier to augment the production as per requirement basis. (Please read Terms and conditions before filling the form)

Note:-Please fill up all the information carefully and completely.

1. Fees Rs. 5000/- plus GST only deposited vide C.R. /D.D. No.
Dated..... in favour of MD RSSCL for offer of.....
2. Category of crop/s for which registration/empanelment sought: **CEREAL/PULSES/OILSEEDS/FODDER/GREEN MANURE/FIBRE/VEGETABLE SEEDS/HORTICULTURAL SEEDS.**
3. (Please note that one supplier can apply for more than one category but will have to apply separately for each category with separate fees for the same).
4. Details of seeds being offered

SN	Crop	Variety	Zone Recommendation

5. Last date of submission of form
5. Name of Organization: -
6. Postal address in full in capital letters: -
7. Telephone / Mobile / Fax No.: -
8. Email Address.....
9. Addresses of processing plant and telephone / Fax No.: -
10. Storage capacity (Please indicate detail of each go-down separately in following format) (Enclose separate sheet if need be): -

SN	Address of go-down	Size of go-down	Storage Capacity in MT	Remarks

11. Nature of Institution: Proprietor / Partnership Pvt. Ltd. / Others (Please attach documents) (Enclosure No.2)

.....

12. Name, Address and Mobile No. of Chief Executive of the Institution:-

.....

13. Experience details of transaction of seed with RSSC/ NSC or any other State Seeds Corporation or Govt. agency. (Please attach details of orders received & supplied) (Enclosure no. 3 A to G).

SN	Order no & Date	Crop/ Variety	Quantity (Qtls.)		Quality complaints if any
			Ordered	Actual supply	
A					
B					
C					
D					
E					
F					
G					

14. Details of Processing arrangements & Available machines :- (Model, Make & capacity of processing machine)

SN	Item	No. of machine	Capacity	Make & Model
1	Pre-cleaner			
2	Seed Grader			
3	Gravity Separator			
4	Seed Treater			
5	Seed Dryer			

(Note :- It is necessary to provide all details pertaining to no.14 above with documentary proof that, concerned firm has either its own processing capacity or has tied up for processing on priority.)

15. Please submit the photocopies along with latest clearance certificates of income tax, Sales tax. Registration and ISO : 9002 : 2000 (If applicable) etc. as following-

S.No.	Document	Submission	Authority
1	Seed License	Mandatory	As per The Seed (Control) Order, 1983
2	Seed Processing Plant Registration No.	Mandatory (For Original Seed Producer)	Seed Certification Agency
3	Seed Producers Registration Certificate No.	If applicable	Seed Certification Agency
4	TIN (Tax Information Network)		
	a. PAN (Permanent Account Number)	Mandatory	As per Income Tax Act, 1961
	b. TAN (Tax Deduction & Cancellation Number)	If applicable	As per Income Tax Act, 1961
5	GST Registration	Mandatory	As per GST Act, 2017

6	Certificate of Registration		
	a.	For Sole Proprietary Firm	From Registrar of Firms
	b.	For Partnership firm (Partnership Deed to be furnished)	From Registrar of Firms
	c.	For Private and Public Ltd. Companies. (Articles of Association or Certificate of Incorporation and commencement of business or Memorandum of Understanding to be submitted)	From Registrar of companies
	d.	For State Level Co-operative (Bye-Laws to be furnished)	Form Registrar of Co-op Societies of respective State Government
	e.	For Multi-State Co-operatives (Bye- Laws to be furnished)	Form Registrar of Co-op Societies, GOI.
	h.	Farmer Producer Organizations	From State/Central SFAC Authorized Authority.
7	a.	Shop/Commercial Establishment License/Registration Certificate	Mandatory As per Shop & Establishment Act of respective State Govt.
	b.	In case of Shops/Commercial Establishment at Village Level	Certificate from Village gram Panchayat signed by official Gram Sevek only
8		Shop and Godown ownership Property Card/Lease/Rental Agreement (As may be the case)	If possible. However full effort to be made
9		Income Tax Returns (Latest for 2 years)	Mandatory
10		Annual Balance Sheet (Latest for 2 years)	Mandatory
11		Copy of atleast 3 supply orders each of Rs. 20.00 lakhs and above executed in the past 2 years with any Central/State Government Deptt., Agencies, PSU and Cooperatives	Mandatory
12		Certificate from Purchasers for satisfactory execution of supply orders.	If available
13		Certification that the Producer Supplier has not been black listed or debarred by any Central/State Govt. or Central/State Agencies on Stamp paper of Rs. 100/- attested by Notary	Mandatory
14		Product list i.e. crop, variety and available class of seed	Mandatory Variety wise characteristics and recommended area, season and yield data.
15		Certificate of authorization from Principal Producer for supply of RSSC.	Mandatory for Authorised agent of suppliers From Principal Producer/Supplier

16. Name of seed producer on behalf of whom tenderer is authorized to offer for the seed in this registration process. (Attach certificate) - (Clause No. 2.5)

17. ISO certification No. (If any): -

18. Financial details to be issued by concerned bank having information: -

(1) Details of Bank A/C & Bankers certificate (Encloser no. 7): -

- Average maximum amount during the year 2017-18 Rs.
- Average minimum amount during the Year 2017-18 Rs.
- Financial capability worth during the year 2017-18
- Last 2 year balance sheet of the tenderer. A successful bidder should have atleast achieved minimum turnover of 100 crore during any of the last 2 years. (Encloser no. 12)

19. (a) In case of certified seed- Source of seed, to be submitted with photocopies of following documents along with technical bid .

(I) If readily available- Lotwise certificate form II of seed being offered (Granted under sub section (3) of section IX of the Seed Act 1966).

(II) If seed being offered is under the process of certification copy of registration of seed production with concerned seed certifications Agency along with copy of bills of F/S or B/S used and expected yield assessment of concerned certification agency.

(b) In case of T/L Seeds- Source and assurance of genetic purity of the seed offered in shape of an affidavit on a stamp paper of Rs.100/- by the original producer.

20. List of Enclosers: - Following should be enclosed in the sequence given below: -

Encloser no.	Name of Encloser
1	Demand Draft for Fees value Rs.
2	Proof regarding nature of Institution - Proprietor / Partnership / Pvt. Ltd. / Other
3 (A to G)	Details of supply orders
4	Certificate of Permanent Sales Tax + Clearance Certificate, GST
5	Certificate of Central Sales Tax + Clearance Certificate, GST
6	Photo copy of PAN No.+ IT Clearance Certificate
7	Details of Bank A/C & Bankers certificate
8	Photo copy of Seed License
9	Certificate regarding plant capacity from State Seeds Certification Agency.
10	Source of seed papers as per clause 19 (If available/applicable)
11	Non black listed affidavit (Term No. 13)
12	Last 3 year balance sheet
13	Signed copy of form dully filled- each page to be signed and submitted along with signed copy of Terms and Conditions).
14	Product list detailing crops, varieties available along with their characteristics, yield data, recommended area and season of each variety offered for empanelment. Notification details for notified varieties of private origin should also be submitted.
15	Certificate of Original Producer of Seed.

- Note: - 1. Clause no. 14,15 and 18 are mandatory along with the enclosures given at s.no. 20. Registration will be considered only of the offering parties found to be qualified on these grounds.**
- 2. Preference will be given to certified seed over T/L seed in procurement/purchase. T/L of notified varieties shall have Preference over non notified varieties in purchase/procurement. Newly notified varieties shall be preferred over older notified varieties.**

**Signature of proprietor (Supplier)
or their authorized representative with firms' seal**